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8 June 1972

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Office of Training Report for the
Week of 31 May - 2 June

1. Courses

a. Advanced Intelligence Seminar

The Seminar was concluded on 31 May with a presentation by Mr. Helms in the USIB Conference Room. Mr. Helms spoke for 35 minutes and answered a dozen or so questions by the students. He explained what has been done so far under his new authority, discounted the value of enlarging the Agency, expressed his view that CIA estimates did offer the policy makers realistic options, discussed the Agency's relationships with Andrew Marshall, Director, Net Assessment Group of the NSC, and elaborated on CIA's new tasks, e.g. narcotics.

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b. Intelligence and World Affairs

The course opened on 30 May with an unusually small number of students (18), attributable to the low rate of professional input into the Agency. Usual enrollment has been around 30. The small number does lessen formality and increase the opportunity for student discussion.

c. The Project Officer in the Contract Cycle

The Office of Logistics is negotiating for a renewal of the contract with Procurement Consultants, Inc. It is currently planned to hold this course four times in FY 73.

d. Language Testing

The program of sending teams of Language School personnel to administer language proficiency tests at Headquarters began on 6 June. Thirteen tests in Chinese will be given in the FE Division. The purpose of the project is not only to clear the computer record of untested claims in Chinese but also to give FE a clearer picture of its language capabilities.

e. Career Training Program

Wives of staff members of the Career Training Program and Career Trainees of the Class of January 72 met at the [REDACTED]

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[REDACTED] on Saturday, 3 June. While the wives got together

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the CTs discussed their interim assignments with their Program Officers. Three members of the class have revised their views on their directorate preference.

During their interim assignments CTs participated in a wide range of activities, e. g. two members had items published in the President's Daily Brief on Laos and Ireland; another had a highly interesting TDY in Africa; and another produced first-rate finished biographical reporting on Brazilian political leaders. In most cases CTs assigned to the CS assumed major [REDACTED] responsibilities, and one CT assigned to the [REDACTED] participated with General Walters at the [REDACTED] Training Exercise. Because of the scope of the interim assignment a set of interim-assignment reports, one written by the CT and one written by the supervisor, will be sent to the [REDACTED] in order to give the Course Coordinator and instructors of the Basic Operations Course a clear idea of what the CTs are exposed to during interim assignments.

2. Notes

25X1A Three representatives of GSA and [REDACTED] Chief, Real Estate Branch, visited the [REDACTED] on 26 May for the purpose of general orientation and personal inspection [REDACTED] They

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agreed with need for the proposed buffer zone and stated that GSA would support the requirement. . . . The Office of Strategic Research held a conference [REDACTED] for 25 members of its staff from 25-26 May, and from 31 May-2 June the Central Reference Service Conference took place [REDACTED] with 35 CRS officers. . . . [REDACTED]

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and [REDACTED] Data Support Group/Intelligence Community will attend the Foreign Service Institute's pilot course, Application of Scientific Analysis in Foreign Policy from 12-29 June. . . . To date there are two nominees for the next Foreign Affairs Executive Seminar (FAES), 10-28 July; DDS - one (OTR) and DDI - one (OER). . . . Messrs.

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[REDACTED] will attend the FAES annual Coordination Conference for Directors of Training, 13-15 June. Meanwhile we have contacted senior training officers for additional nominees. Mr. Colby is scheduled to give a one-hour presentation on Intelligence for the 1970s from 2:30 to 3:30 on 14 June. . . . The final draft of the overseas edition of the OTR Catalogue has been returned to OTR from the CI Staff with its concurrence. . . . I plan to attend the ONE Conference

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[REDACTED] from 12 to 15 June.

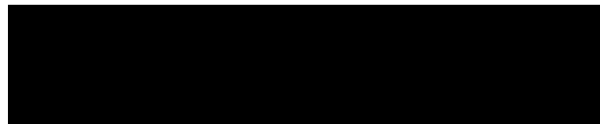
3. Briefings

There were two briefings given during this reporting period.

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4. Guest Speakers

Attached is a list of high-level guests who will participate in OTR's programs to be conducted during the week beginning 11 June.



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HUGH T. CUNNINGHAM
Director of Training

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